



### Personal Information

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Work: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Email Address: \_\_\_\_\_

Sex: Male/Female Marital Status: Single/Married/Widowed/Divorced

Social Security #: \_\_\_\_\_ Employer: \_\_\_\_\_

Referring Physician: \_\_\_\_\_ Phone: \_\_\_\_\_

Primary Care Physician: \_\_\_\_\_ Phone: \_\_\_\_\_

### **Emergency Contact**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

### Who is your transportation Home?

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_ Phone: \_\_\_\_\_

### **Insurance Information**

**Primary:** \_\_\_\_\_ Policy Holder: \_\_\_\_\_

SSN: \_\_\_\_\_ DOB: \_\_\_\_\_ Relationship: \_\_\_\_\_

Member ID: \_\_\_\_\_ Group #: \_\_\_\_\_

**Secondary:** \_\_\_\_\_ Policy Holder: \_\_\_\_\_

SSN: \_\_\_\_\_ DOB: \_\_\_\_\_ Relationship: \_\_\_\_\_

Policy #: \_\_\_\_\_ Group #: \_\_\_\_\_

### **Please sign and return to receptionist (Please read carefully before signing)**

I, the undersigned, acknowledge receipt of medical services and authorize the release of any medical information necessary to process this claim for health care payment only. I authorize payment to the provider. I also understand that I should verify coverage with my insurance company as well. I understand that I am financially responsible for all charges whether or not paid by my insurance. **I will also notify Preston Surgery Center of any changes to my insurance and my address/phone.** We will bill your insurance company as a courtesy. However, any balance due is your responsibility. Payment will be requested from you if reimbursement from your insurance company is not received within 60 days.

**Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

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